

MAY 10 2023
J-16

Republic of the Philippines
Senate
J O B O R D E R

Requesting Dept./Group: **HUMAN RESOURCES MGT SERVICE**
P.R. No. **PR-23-03-277**

Job Order No.: **JO-23-04-007**
Date: **24-April-2023**

TO: **KIMBEL INTERNATIONAL**
59 SAMONTE ST. BRGY. HOLY SPIRIT QUEZON CITY
8931-2173/8931-3219/8931-3228, 09178613042

Certified Funds Available:

JUDITH C. JEBUYAN
Director III, Legislative Accounting Service

Attention To: **MARITES SORBITO**
TIN **104-012-491-000**

Immediately upon receipt of this order, please effect the immediate undertaking of the hereunder described work, to wit;

Quantity	Unit	Job Order	Unit Price	Total
141	PIECE	LEATHERETTE FOLDER, WITH SENATE LOGO Legal Size Color: Blue Nothing Follows	385.00	54,285.00

RECEIVED

PROCUREMENT SECTION, PPS
Date: **16 MAY 2023**
BY: **KICA** TIME: **3:20pm**

RECEIVED

MAY 10 2023

By: **[Signature]** Time: **11:16**
Administrative Management Bureau

200-2023-05-3456 **₱ 54,285.00**
05/15/23

LEGISLATIVE ACCOUNTING SERVICE
MAY 16 2023
BY: **[Signature]** TIME: **10:29 AM**

[Signature]
05/16/23

(Total amount in words) **Fifty-Four Thousand Two Hundred Eighty-Five Pesos Only**

The above award is based from the result of the canvass/bidding conducted by this office in which your offer was considered the lowest and/or with terms most advantageous to the government among the proposals submitted.

It is understood that this project shall not be sub-constructed or sub-leased in parts or in whole without prior approval of this office.

Violation of the above conditions shall be subject to penalties as may be prescribed either in the form of fines or revocation of the Contract/Job Order or both, depending upon the gravity of the violation.

It is understood that the job must be completed **30 WORKING DAYS UPON APPROVAL OF SAMPLE**

RECOMMENDING APPROVAL:

APPROVED BY:

ATTY. ARNEL JOSE S. BAÑAS
DEPUTY SECRETARY, ADMINISTRATIVE AND FINANCIAL SERVICES

ATTY. RENATO N. BANTUG JR.
SENATE SECRETARY

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. (AC-23E-04-006) OPENED ON (APRIL 19, 2023) AND AWARDED ON (APRIL 19, 2023) AO 2018-02